

# TNT RECOMMENDATIONS TO **CONSIGNEES** FOR IMPORTING GOODS TO RUSSIA

According to the customs legislation of the Eurasian Economic Union (EEU), all the goods being imported to the Russian Federation are subject to mandatory customs clearance. Before shipping goods to Russia, please check with TNT Russia and the consignor/partner in the country of origin as follows:



## CONSIGNOR AND CONSIGNEE

- The person in charge in Russia shall be aware of the forthcoming shipment and fully prepared to provide the required documents for customs clearance, pay the customs charges and the TNT service fees (if applicable).
- The consignee shall be an officially registered legal entity in the Russian Federation.
- The person in charge in the country of origin shall be authorised to arrange the shipment and follow the Recommendations for Consignors for shipping the goods to Russia.



## THE INVOICE

- The value of the product is declared correctly. The following documents may serve as evidence of the declared value: price lists, export declarations, cost calculations, etc.
- All costs related to the delivery, such as royalties, licensing fees, transportation costs, insurance costs, and charges for other services rendered as part of this delivery abroad, shall be indicated in the invoice.
- The goods shall be marked as required by the Russian legislation and shall be identifiable.



## DOCUMENTS

- The Consignor shall provide additional shipping documents: a packing list indicating the weight and dimensions of each item, certificate of origin, detailed technical description of the goods, etc.
- All the requirements shall be complied with in regard to importing the goods into the Russian Federation, and all the necessary authorizations (licenses, permits, certificates, declarations of conformity) obtained prior to shipment.



## CUSTOMS CLEARANCE

- Your company shall have a valid contract for customs clearance services with TNT Russia.
- The consignee's (customs applicant's) constituent documents shall be made available.
- All the documents related to the foreign trade transaction (paid or gratuitous delivery contract) shall be prepared.
- All shipping documents, as well as any supporting documentation, shall be translated into Russian.
- Payments covering the import duties, taxes, customs clearance charges shall be made promptly in advance.

## IMPORTANT INFORMATION

In accordance with the EEU legislation, all imported goods shall be cleared through the customs within the prescribed time limits for storage at the bonded warehouse and in accordance with TNT's internal policies and procedures for returning shipments to the country of origin. Where the consignee/customs applicant cannot provide the full set of documents required for customs clearance of the imported goods, or TNT is unable to contact the consignee, the consignment will be returned at the expense of the party ordering the shipment.

For more information, please call us at **+7 800 100 27 77** or visit [tnt.com](https://tnt.com)