



# AMERICAN EXPRESS REQUEST FORM

## Recurring Billing Authority



### Section A - To be completed by the customer

Yes! I'd like to have my TNT Express account paid by my American Express Card

Name of the Account ABN:

Business Address:

Suburb: State: Postcode:

Business Phone: TNT Account Number:

I / We request TNT to charge the American Express Card shown below in payment of my TNT trading account (inclusive of GST), on the day after a tax invoice is issued for payment. This request is to continue until I advise TNT in writing to terminate this request.

If American Express declines to accept the transaction as advised by TNT, for any reason, I understand that I must organise payment for the TNT trading account by another payment method in accordance with TNT's Rate Agreement and that incentives may be lost or penalties charged.

Print Name:

Signature: Date:  
 D D M M Y Y

### Section B - To be completed by cardmember

I understand that by signing this form I authorise TNT to charge certain amounts to the American Express Card account identified below in payment of the TNT trading account detailed above, subject to the Terms and Conditions of American Express and TNT. This authorisation is to continue until I advise TNT in writing to terminate this authority.

American Express Cardmember's Name:

American Express Card Account Number: Expiry Date:  
 M M Y Y

Cardmember's Signature: Date:  
 D D M M Y Y

Please email completed form to [AUTNTBanking@tnt.com.au](mailto:AUTNTBanking@tnt.com.au)

### Our commitment to you

#### Confidentiality

All information pertaining to you and your nominated American Express Card will be kept private and confidential.

#### Your rights

##### Enquiries

Please direct all invoice enquiries to TNT within seven (7) working days prior to the next scheduled drawing date. All communication addressed to us should include your customer name and account number. Please fax your enquiry to: (02) 8338 5050 or email to [AUInvoice\\_queries@tnt.com.au](mailto:AUInvoice_queries@tnt.com.au)

##### Disputes

- If you believe that a drawing has been initiated incorrectly, we encourage you to take up the matter directly with us by telephoning 1300 139 600 during business hours.
- You will receive a refund of the drawing amount if we cannot substantiate the reason for the drawing.

### Your commitment to TNT

It is your responsibility to ensure that:

- your nominated American Express Card can accept recurring billing;
- on the drawing date there is sufficient funds available on your nominated American Express Card;
- you advise us if the nominated American Express Card is transferred or closed or your account details change; and
- a suitable alternative method of payment is arranged if the recurring billing arrangement is cancelled by you.

If your drawing is returned or dishonoured by American Express you will be required to make an alternative arrangement to pay your TNT account.

### Section C - Office use only

Approved by: Print Name: Date:  
 D D M M Y Y