

# RECOMMENDATIONS FOR IMPORT OF GOODS TO RUSSIA FOR RECEIVERS

TNT  
THE PEOPLE NETWORK

According to customs regulations of the Customs Union, all importing goods with destination to Russia fall under requirement of obligatory customs clearance procedure. Prior to import to Russia, please make sure with TNT Russia and your Sender/partner in country of origin that:

## SENDER AND RECEIVER



- The responsible contact person in the country of origin who is organizing the supply follows the instructions as per Recommendations for export of goods to Russia for Senders
- The Consignee is a registered legal entity in Russia.
- The responsible contact person in Russia is aware of the coming shipment, and is ready to provide the documents for the customs clearance and to arrange payment of duties and taxes (if applied) to customs and TNT Russia.

## INVOICE



- The goods value is truthful and correct. Following documents may serve as an additional conformation for the customs value: Price list, Export declaration, goods production calculation, and etc.
- All applicable fees, values and prices are indicated in the invoice: like royalty fees, license fees, transport costs, insurance costs, other services provided outside of Customs Union.
- The goods are labeled according to the Russian legislation requirements and can be identified.
- TNT's Recommendations for perfect invoice are followed.

## PAPERWORK



- Sender has provided the Receiver with additional supporting documentation: packing list with dimensions and weight of each item, certificates of origin, detailed technical description, etc.
- Shipment is compliant with the Russian import requirements and all licenses/permits/certificates/declarations of conformity are valid and available.

## CUSTOMS CLEARANCE



- TNT Brokerage Agreement is needed to be signed with the Receiver.
- Charter documents of the Receiver's legal entity are to be provided.
- Contract/non-contract documents and related information is prepared.
- All documents and supporting documentation are translated into Russian language.
- Timely payment is made towards customs duty and taxes.

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## IMPORTANT INFORMATION

Please notice that according to Russian customs regulations customs clearance must be arranged within the period of bonded warehouse storage limits and deadlines of internal TNT procedure for Return to Origin. In cases when consignee will not be able to provide TNT Russia with full set of documents for customs clearance or TNT will not be able to reach the receiver, the goods will be subject to re-export and charged accordingly at Sender's expense.

For additional information please contact TNT at your location or visit [tnt.com](https://www.tnt.com)